WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

Keith Mullen, Chair Vacant, Vice-chair Robert Allen, Secretary

Draft Meeting Minutes
Thursday, September 21, 2023
10:00 a.m.

Washoe County Administration Complex 1001 East Ninth Street, Reno, Nevada, 89512 Building A, Second Floor Caucus Room

This meeting will be held at the physical location listed above and via teleconference, as provided below.

Committee website: https://www.washoecounty.gov/technology/board committees/800mhz users/index.php

Committee Members

Robert Allen, City of Reno

Keith Mullen, City of Sparks

Vacant, Incline Village GID

Matthew Lund, Nevada Air National Guard

Richard Burger, Nevada Dept. of Transportation

Jeff Byrne, North Lake Tahoe Fire Protection District

Don Pelt, Pyramid Lake Paiute Tribe

Vacant, Reno-Sparks Indian Colony

Tracy Moore, Reno-Tahoe Airport Authority

Nicole Lacap, Reno-Tahoe Airport Authority (Alternate)

Shane Akerson, Truckee Meadows FPD

Joe Schum, Truckee Meadows FPD (Alternate)

Ian Dasmann, TMWA

Chuck Atkinson, TMWA (Alternate)

Ed Atwell, UNR

Jeremy Irwin, UNR (Alternate)

Vacant, US DEA

Bryan Boren, US Dept. of Veterans Affairs

Amelia Galicia, Washoe County

Darrin Rice, Washoe County (Alternate)

Jenn Felter, Washoe County (Alternate)

Jon Kelly, Washoe County School District

Seana Baker, Washoe County School District (Alternate)

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-Action Item]

The meeting was called to order at 10:01 a.m.; a quorum was reached at 10:13 a.m.

Present

• City of Reno Robert Allen (joined 10:13 a.m.)

City of Sparks
 Keith Mullen

Nevada Air National Guard
 David Todd Curtis

Nevada Dept. of Transportation
 Richard Burger (joined 10:20 a.m.)

Pyramid Lake Paiute Tribe
 Don Pelt

Reno-Tahoe Airport Authority Nicole Lacap

Truckee Meadows Fire Protection District
 Shane Akerson







800 MHz Users Committee

Draft Meeting Minutes September 21, 2023 Page 2 of 4

UNR Jeremy IrwinWashoe County Jenn Felter

Washoe County School District
 Jon Kelly

Absent

- Incline Village General Improvement district (vacant)t
- North Lake Tahoe Fire Protection District
- Reno-Sparks Indian Colony (vacant)
- Truckee Meadows Water Authority
- US Dept. of Veterans Affairs
- US DEA (vacant)

Washoe County Deputy District Attorney Brandon Price was also present. He provided the details to participate in the meeting and to provide public comment.

2. PUBLIC COMMENT [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.

Keith Mullen, City of Sparks, introduced Division Chief Keller as a new Joint Operating Committee member for the City of Sparks.

3. **ELECTION OF OFFICERS** [For Possible Action] Discussion and possible action to elect Committee Vice-Chair.

Keith Mullen, City of Sparks, nominated and moved to appoint Shane Akerson, Truckee Meadows Fire Protection District, as Vice-Chair; Member Akerson accepted the nomination. Jenn Felter, Washoe County provided the second. There were no further nominations or Committee discussions. There was no response to the call for public comment. Upon a call for the vote, the motion carried unanimously.

4. APPROVAL OF THE DECEMBER 15, 2022, AND MARCH 16, 2023, MINUTES [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Shane Akerson, Truckee Meadows Fire Protection District, moved to approve the December 15, 2022, and the March 16, 2023, minutes as written. Jenn Felter, Washoe County, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

800 MHz Users Committee

Draft Meeting Minutes September 21, 2023 Page 3 of 4

5. LID (LOGICAL IDENTIFICATION NUMBER) STATUS UPDATE & RADIO COUNTS [Non-Action Item] – A review and status update on the issue of limited LID availability for end users and current remaining radio counts. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services reviewed her <u>presentation</u> (slides 2-3) reviewing the current status of LIDs, and radio purchase progress. Of the 29 available LIDS, she reviewed the ones ready to issue and the one requested. 92.4 percent of the contracted radios have been purchased. Any new requests for LIDS can be submitted and will be reviewed once the MCM database cleanup has been completed. The contracted prices are to be available until one year after final system acceptance. Once the Region One cutover is complete, partners may start to release LIDS that will become available in the spring. There was discussion of the importance of providing access for Storey County fire and law enforcement. For radio users who don't leave the valley can be moved to UIDs or the BEON application to free up LIDs. The expected cutover date for Region Two is currently expected to occur between fall 2024 and spring 2025.

[Richard Burger, Nevada Department of Transportation joined the meeting at 10:20 a.m.]

6. SYSTEM STATUS UPDATE [Non-Action Item] – An informational update and discussion on the operational status of the 800 MHz Communication System, including but not limited to, recent outages, repairs, and maintenance; software updates, system changes, or staffing updates. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services reviewed her <u>presentation</u> (slides 4-5) for this item. She reviewed recent unplanned and planned outages. She shared no additional outages were expected for installation work. The State of Nevada has entered into the agreement for the Smokey Quartz site; the environmental studies have been completed and a site visit will be scheduled next. The Seven Lakes site is in a Sage Grouse protected area and a road will need to be built so delays are expected.



800 MHz Users Committee

Draft Meeting Minutes September 21, 2023 Page 4 of 4

7. WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM INFRASTRUCTURE MAINTENANCE AND REPLACEMENT UPDATE [Non-Action Item] – A review, status update, and discussion of maintenance and replacement needs for WCRCS Infrastructure. Melissa Lawney, Washoe County Technology Services

Melissa Lawney, Washoe County Technology Services reviewed her <u>presentation</u> (slides 6-8) for this item focusing on DC battery bank and rectifier testing, HVAC, generator and security alarm inspection and repairs; tower inspections and remote alarms, radio maintenance and alignment. There will be a future request for a new generator for Fox Mountain.

8. WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM REPLACEMENT OF VIRGINIA PEAK & PEAVINE PEAK HVAC UNITS [For Possible Action] — A review, discussion, and possible action to recommend that the 800MHz Joint Operating Committee approve funding for labor and materials to replace the Heating, Ventilation, Air Conditioning (HVAC) units at both Virginia Peak and Peavine Peak communication sites at a cost not to exceed \$55,000 for both sites; funded through the Washoe County Regional Communications System Operations and Maintenance Budget, equipment capital account. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services reviewed her <u>presentation</u> (slides 9-10) for this item requesting cooling with heat pumps for Virginia and Peaving Peaks. There was need to clarify if the quotes were for one or two units per site. No action was taken on the item.

- 9. 800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-Action Item] No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled for December 21, 2023, 10:00 a.m.
 - Bidirectional Amplifiers and registration process update
 - Melissa Lawney, Washoe County Technology Services, shared John Byerly and John Rees will be available coordinating the meetings and be available during her scheduled leave (mid-December through February).
- 10. PUBLIC COMMENT [Non-Action Item] Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the 800 MHz Users Committee as a whole.

Andrea Esp, Northern Nevada Public Health, shared they may be able to free up some LIDs that are currently assigned to stationary locations.

11. ADJOURNMENT [Non-Action Item]

The meeting adjourned at 10:45 a.m.